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MEMORANDUM FOR: Deputy Director for Operations

FROM:

Chief, Information Services Staff

STATINTL

SUBJECT:

Declassification Guidelines for  
Reviewing DDO Records

1. ACTION REQUESTED: This memorandum requests your approval of the attached Declassification Review Guidelines for DDO Records.

BACKGROUND:

2. Forwarded herewith are the Directorate of Operations Classification Review Guidelines for use in the declassification review of DO records. They were prepared in accordance with the requirements of Executive Order 11652, the National Security Council implementation directive of 1 June 1972, and relevant statutes. They will now be used to fulfill the requirement contained in the draft of the new Executive Order which will replace EO 11652. The new Executive Order will require that within 180 days after the effective date of the order, now expected on or about 1 April 1978, the heads of certain agencies, including the head of the CIA, will, in consultation with the Archivist of the United States, issue declassification guidelines which shall be applicable to 20-year-old information classified under their respective jurisdictions and for which a prior automatic declassification date has not been established. These guidelines are to specifically identify those items or categories of information which, because of their probable continuing sensitivity and importance to the national security interest, cannot be automatically declassified but must be reviewed to determine whether there is a need for continued classification beyond 20 years. Information not identified in these guidelines

as requiring review will be automatically declassified at the end of 20 full calendar years from its date of origin. A copy of these guidelines will be made available to the Archivist of the United States.

3. The attached classification review guidelines will be filed with DDA/ISAS and used by the DDO Classification Review team to review all DO records. The guidelines are to be applied to all documents, information, and materials which were originated by or are attributable to the Directorate of Operations and/or functional predecessors and over which the Agency still maintains original or final authority.

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Attachment: a/s

APPROVED:

William W. Wells

Deputy Director for Operations

16 DEC 1977

Date: \_\_\_\_\_

STATINTL C/ISS/PIAG/CRB/ (29 Nov 77)

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